



CARDINAL HILL RECREATION CLUB, INC.  
1990 Wilene Drive  
Beavercreek, OH 45432

## RENTAL AGREEMENT(Member Rate)

I, \_\_\_\_\_ offer to rent Cardinal Hill Recreation

Club on \_\_\_\_\_ from \_\_\_\_\_ ending by 12 Midnight.

The rental is for the ( )HALL only, ( )POOL only, ( )both HALL and POOL

Deposit: \$ \_\_\_\_\_  
Received on \_\_\_\_\_ by \_\_\_\_\_.

Pool Rental Fee: \$ \_\_\_\_\_  
Extra Guard Fee: \$ \_\_\_\_\_  
Hall Rental Fee: \$ 125.00  
Snow Removal \$ \_\_\_\_\_ Responsibility of Renter  
Total: \$125.00 Received on \_\_\_\_\_ by \_\_\_\_\_.

Deductions: \_\_\_\_\_

Deposit returned \$ \_\_\_\_\_ Date \_\_\_\_\_ Check # \_\_\_\_\_.

I have received a copy of the Clubhouse Rules and the Checkout Requirements and agree to fully abide by the above.

\_\_\_\_\_  
**NAME -PRINT**

\_\_\_\_\_  
**NAME- SIGNATURE**

\_\_\_\_\_  
**ADDRESS**

\_\_\_\_\_  
**CITY, STATE, ZIP**

\_\_\_\_\_  
**PHONE NUMBER**

The foregoing offer is accepted and the Cardinal Hill Recreation Club agrees to comply with the said offer subject to any exceptions and/or additions.

\_\_\_\_\_  
**CARDINAL HILL RECREATION CLUB**

P.O. Box 340101



## CARDINAL HILL RECREATION CLUB CLUBHOUSE RULES

1. In addition to the rental fee, a security deposit of \$200 will be required. This deposit is refundable contingent on these clubhouse rules. The deposit is payable when contract is signed by the renter. The rental fee is due and payable 48 hours before rental date. Rental fee is payable in cash money order or certified check only.
2. Cardinal Hill cannot guarantee heating/air conditioning or appliances. There will be no refund on their failure. CHRC will try to keep them in good working condition.
3. The club reserves the right to deduct from the security deposit any amount deemed necessary for the following:
  - a) To rectify damage to the club or misuse of the facility. (Damage includes nail holes, use of tape on walls, ceiling or light fixtures, plus burn holes in carpeting and/or tile floor).
  - b) If cleanup is not adequate, an appropriate custodial fee.
  - c) Use of the club or pool facilities beyond the agreed rental period as stated in the rental fees.
  - a) Failure to comply with other responsibilities as outlined in these clubhouse rules.
4. The renter will forfeit the entire deposit for the following:
  - a) Violation of any law or ordinance applicable to the said premise, carried on in the said premise. **SMOKING IS NOT PERMITTED IN THE CLUBHOUSE.**
  - b) Canceling hall or pool reservations, for any reason.
  - c) Failure to comply with Midnight deadline.
  - d) Renting facilities for other than personal use.
  - e) Rental fee is not paid 48 hours to rental date.
  - f) Tampering with thermostat.
5. Renter agrees and must assume full responsibility for the following:
  - a) Conduct of attendees and not hold the trustees or the Club liable for damages or injury to your attendees arising out of theft, accident or other occurrences during the rental period.
  - b) Swimming Pool Use-If the swimming pool is provided under the rental agreement, the renter and his attendees will comply with the swimming pool rules. Use of the pool by the renter and his attendees or invites shall be at his or their own risks and shall not hold the trustees or the Club liable for damages or injuries arising out of use of the pool.
  - c) Expense of snow removal if necessary.
  - d) Set up, take down and stacking of tables and chairs in cradles. Cradles during rental should be placed either on deck or taken down deck stairs and placed on the right side of the building next to the snack bar.
  - e) Placing all trash into outside receptacle.
  - f) Cleaning hall after rental. Cleanup must be completed by MIDNIGHT on the night of the event unless otherwise agreed upon by club manager.

- g) Expense of lifeguards if pool is rented and more than 50 guests use the pool
- h) Not more than 170 people are allowed in the clubhouse at a given time.
- i) The deadbolt lock on door leading to the outside deck must be kept open when the clubhouse is in use. Also, this exit may not be blocked.
- j) Guests are to allowed on the lower deck around the pool unless the pool facilities are also rented.
- k) After hour pool rentals require approval by the Board of Trustees.
- l) The club is located in a residential area. The volume of music and noise must be kept at a reasonable level in consideration of neighbors.
- m) Arrangements for the club to assume cleaning responsibility must be made prior to the rental.

The Trustees of CHRC  
7/99, Revised 9/2012



## **CARDINAL HILL RECREATION CLUB**

### **CHECKOUT REQUIRMENTS**

1. Remove all decorations and food setups.
2. Bag all trash and place in outside dumpster.
3. Wet wipe all tables and chairs if necessary.
4. Fold all chairs and tables and stack in cradles and storage racks.
5. Clean bar area:
  - a) Carefully clean all spills
  - b) Wet mop floor
  - a) Clean sinks, counters and bar area.
2. Clean wood floor.
  - a) Carefully clean all spills
  - b) Wet mop floor where spills occurred.
  - c) Dry mop entire floor.
3. Clean carpet area
  - a) Carefully vacuum entire carpet area to include foyer.
4. Check all areas of the club house used (hall and bathrooms) and pick up all litter.
5. If fireplace is used, be sure fire is out before leaving building.
6. Place table and chair cradles where they were found.
7. At all times please allow adequate clearance from cradles and walls.
8. Close and lock all doors and windows.
9. Turn out all lights and ceiling fans.
10. If there is equipment or supplies remaining on the premises after the function, the manager must

clearly understand arrangements for removal.